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4 MAR 1964

DD/SAT 0705-04

MEMORANDUM FOR: Director of Logistics

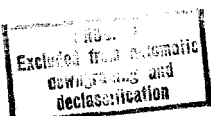
SUBJECT: Information Concerning Status of Contract Actions

REFERENCE: Memorandum to Chief, Procurement Division/CL, dated 20 February 1964, Subject: "Bi-Weekly Status Reports" (copy attached)

1. I am informed by the Chief, Procurement Division that he has discussed with you a recent request levied on him by this Directorate, the facts of which are contained in referenced memorandum. That officer informs me that, despite his understanding of our need for the requested information, he lacks the capability because of manpower considerations to comply with the request. He further informs me that he has discussed the matter with you and you support his position.

2. As has been expressed to you before in recent months, this Directorate is most mindful of the workload and responsibilities you perform on our behalf, and I believe the record will show we have translated our awareness of this into action designed to be of as much assistance to you as possible. We again are willing to do as much as possible to help you help us on this particular issue. The fact of the matter is, however, that for the following stated operational management purposes, the requested information is necessary:

- a. In order to plan properly the workload of technical project officers, contract status must be known.

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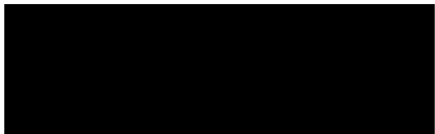
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- b. Office Directors must be aware of contract status in order to relate accurately to the DD/S&T the rate of completion of specific research undertakings.
- c. In a day of increasing tightness of money, it is essential that we know the actual price of finally negotiated contracts in order to be made aware of any additional available funds that can be utilized for additional necessary purposes.

3. The requirements that were submitted to you obviously represent the ideal from our point of view. We are perfectly prepared to give a receptive audience to a reasonable counter proposal. We also are prepared to lend support to any request you may wish to make to the Deputy Director (Support) for additional manpower so that essential service requirements may be accepted and met by you. It may even be possible that control logs for the internal purposes of the Procurement Division already exist from which practically the entirety of the requested information could be extracted. There also may be other possibilities known to you and we will be most happy to discuss any of them with you.

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Executive Officer
Deputy Director
(Science and Technology)

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OK to

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EC/DD/S&T:  jew:6562 (3 March 1964)

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